

Minutes of the Public Works Committee April 16, 2015

Chair David Swan called the meeting to order at 8:30 a.m.

Committee Members Present: County Board Supervisors David Swan, Carl Pettis, Kathleen Cummings, Steve Whittow, Keith Hammitt, Richard Morris and Robert Kolb.

Also Present: County Board Chief of Staff Mark Mader, Administrative Specialist Karen Phillips, Senior Landscape Architect Pam Linn, Senior Civil Engineer Bruce Barnes, Public Works Director Allison Bussler, Airport Manager Kurt Stanich, Prin. Asst. Corporation Counsel Eric Weidig, Budget Management Specialist Bill Duckwitz, and Tom Day and John Mann of Eagle Springs Lake Management District.

Correspondence

- Email from Gary Evans to Dave Swan regarding an update on the West Waukesha Bypass
- Letter from the Hamilton School District to Chairman Decker regarding the possible extension of CTH SR
- Notice regarding the Wisconsin Counties Highway Association (WCHA) Summer Road School, June 8-10, 2015

Meeting Approvals

MOTION: Cummings moved, second by Hammitt to approve a member of the Public Works Committee to attend the 2015 WCHA Summer Road School. Motion carried 7-0.

Public Comment

Day and Mann of the Eagle Springs Lake Management District spoke in favor of extending the “No Parking” restriction area on CTH E, citing concerns relative to the safety of both vehicles and pedestrians, as well as possible environmental concerns.

Approve Minutes of March 12, 2015

MOTION: Hammitt moved, second by Cummings to approve the minutes of March 12, 2015. Motion carried 7-0.

Executive Committee Report of March 16, 2015

Swan reviewed the items discussed at the March 16 Executive Committee meeting:

- IT updates which included the following: cyber security review, election system, HHS core enterprise system, Walworth County medical examiner support, IntelliTime, Countywide cashiering, enterprise content management and business objects enterprise
- 2 appointments were approved
- Ordinance 169-O-100 relative to recycling and the MRF was approved.

Reports by Committee Member Liaisons

Swan reported on the tour of the new MRF facility held on April 14.

Future Agenda Items

- Tour of Huber Facility

Future Meeting Date

- May 14, 2015

Approval of Bid Award: 2015 Pavement Management Plan Road and Parking Lot Improvement Projects

Linn was present to discuss the bid for the 2015 pavement management plan road and parking lot improvement projects as outlined in the consultant's letter of recommendation and bid tabulation. Despite being early in the construction season, bids came in somewhat higher this year due to the current bidding climate. Payne and Dolan, Inc. submitted the low bid for Base Bids 1, 2 and 3, including all alternates, in the amount of \$667,163.45.

In response to Swan's question relative to the project budget, Linn stated there is \$800,000 in the capital project budget. There are sufficient funds available in 2015 to complete the projects at Nagawaukee, Jail and Juvenile Center, and Eble Park.

Linn answered Cummings's questions relative to the evaluation process used by the consultant for determining the timeline for future projects. She stated the process is cyclical, with one-third of projects evaluated each year over a three-year period. In response to Morris's question, Linn said that an RFP for consulting services is done every five-years.

MOTION: Morris moved, second by Hammitt to approve the bid submitted by Payne and Dolan, Inc. in the lump sum amount of \$667,163.45 for Base Bids 1, 2 and 3, including all alternates. Motion carried 7-0.

Ordinance 170-O-008: Approve New Parking Regulation For County Trunk Highway E In The Town Of Eagle

Barnes referred to several letters of request received by the Department of Public Works last fall from representatives of the Town of Eagle, Town of Troy, and Eagle Springs Lake Management District, which prompted this ordinance. The letters expressed safety concerns for pedestrians and traffic flow due to the large number of vehicles with boat trailers parking along CTH E in the Town of Eagle. They requested to extend the no parking zone to the Walworth County line.

Upon a site evaluation of the subject area, Barnes found there are some curves and narrow road/shoulder areas which are not safe for parking and pose safety issues for both pedestrians and traffic flow. He noted no significant collision history in this area. Based on his findings, Barnes recommended an extension of the existing "No Parking Anytime" zone along both directions of CTH E to a point 650 feet north of Wambold Road to a point 1,750 feet south of Wambold Road.

Swan asked how Barnes's proposal compares to the aforementioned letters of request. Barnes stated the request was much more extensive; however, he could not justify the longer distance based on a safety standpoint. Mader requested that Barnes provide the Committee members with copies of the letters.

Pettis questioned the necessity of this ordinance. He said the Sheriff's Department indicated there have been no issues with the current no parking zone – no calls received nor parking citations issued. Pettis suggested that cleaning up roadside brush and making the current signs more visible and specific would be better options than creating an ordinance.

Kolb opined that the County should not be involved in this issue, as it appears the no parking request is an attempt to control the population on the lake.

As further discussion ensued, Barnes reiterated his findings that support the extension of the no parking zone. Hammitt and Pettis voiced their agreement with the proposed ordinance.

MOTION: Morris moved, second by Hammitt to approve Ordinance 170-O-008. Motion carried 6-1 (Kolb).

Ordinance 170-O-010: Repeal And Recreate Chapter 9 Section 102 Of The Waukesha County Code Of Ordinances Regarding The Airport To Define Fixed Base Operator

MOTION: Hammitt moved, second by Morris to approve Ordinance 170-O-010.

Bussler and Stanich explained that a previous ordinance, which established a policy for self-fueling by owners or operators at the airport, did not include a definition for "fixed base operator". Corporation Counsel discovered the omission and assisted in drafting this ordinance, which proposes to define the definition of "fixed base operator" (FBO) in the Waukesha County Code of Ordinances in order to remove ambiguity and properly interpret the self-fueling ordinance.

Cummings suggested that it would be helpful to see the previous ordinance as a point of reference to what is being changed. Weidig agreed that a "mark-up" version with highlighted changes would be useful in future instances such as this.

Motion carried 7-0.

Ordinance 170-O-020: Approve Stein's Aircraft Services LLC As An Aircraft Fuels And Oil Aeronautical Service Provider At Waukesha County Airport And Approve Amendment To Hangar Lease Agreement

MOTION: Morris moved, second by Hammitt to approve Ordinance 170-O-020.

Bussler and Stanich were present to discuss this ordinance which approves a request from Stein's Aircraft Services (SAS) to become an aircraft and oil service provider and amends an existing lease agreement. The amended agreement includes the construction of a new hangar and fuel farm infrastructure as part of a business plan to expand SAS's customer base.

Bussler provided background information on airport operations. Stanich expounded on the details and terms of the lease agreement as outlined in the fiscal note of this ordinance. The timeline of the construction project was reviewed. Stanich noted that the Airport Commission has already approved the proposed project.

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Motion carried 7-0.

MOTION: Cummings moved, second by Hammitt to adjourn the meeting at 10:23 a.m. Motion carried 7-0.

Respectfully submitted,

Kathleen M. Cummings
Secretary